

Owner's Conformation Form

- The front desk now closes at 7:00 p.m. Monday - Thursday, 10:00 p.m. on Friday and 9:00 p.m. on Saturday and Sunday. Call the resort at 1-800-468-0055 [or click here] for late check-in instructions.
- If you are sending guests in your place, we MUST have written permission from you before they are allowed to check-in.
- Please note any changes of address on this card.
- Absolutely no pets allowed on property.
- Please notify the resort if you wish to place your week on the rental program. You will receive 50% of the rental revenue if you have completed a rental agreement.
- If you plan to deposit your week with RCI or II, you MUST call them directly. Their numbers are: RCI (1-800-338-7777) or II (1-800-828-8200). SunBay is no longer responsible for depositing weeks.

Name

Address

City

State

Zip

What is your check in date?

(mm/dd/yyyy)

What is your check out date?

(mm/dd/yyyy)

If you do not agree with the above dates contact us immediately.

What time do you expect to check in on your check in date (check in time is 4:00 p.m. or later)?

Have you banked and or exchanged your week?

Yes No

If so what company did bank or exchange with?

Do you want us to send a formal rental agreement & release your unit for rent?

Yes No

If someone other than yourself is checking in for you, what is this persons name?

Are you bringing guests with you?

Yes No

Comments
